



COHEN LAW OFFICES

Name(s): _____

Chapter _____

REQUIRED DOCUMENTS – BANKRUPTCY

- _____ Credit counseling certificate for course taken within last 180 days
- _____ 6 months of paystubs from each job (each & every paystub from _____ to _____)
- _____ Breakdown of 12 months income & expenses for any businesses owned by Debtor(s) – broken down by month
- _____ Social Security/SSI/SSD statements for everyone who receives in household
- _____ Workers compensation stubs for last 6 months from _____ to _____
- _____ Unemployment compensation printout for last 6 months from _____ to _____
- _____ Child support order & income received for last 6 months from _____ to _____
- _____ Tax returns for 2009 and 2008 (W2s for 2009 if not filed yet)
- _____ 6 months of bank statements for every checking, savings account & CDs from _____ to _____
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- _____ Asset sheet filled out in its entirety with values assigned
- _____ Market analysis or appraisal for each parcel of real estate (home, land, time-shares) in Debtor(s)' name (whether or not they live there)
- _____ Kelly Blue Book private party values for all vehicles in Debtors' names
- _____ Titles to all vehicles, boats, trailers, ATVs, motorcycles owned outright
- _____ Copy of registration card for vehicles, boats, trailers, ATVs, motorcycles with loans
- _____ Recent statement for each 401K, Pension, IRA, Thrift Savings, Stocks, Bonds
- _____ Proof of any businesses owned by Debtors, whether sole-proprietorship, partnership or corporation
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- _____ Documentation of any bankruptcies filed in the last 10 years (since 2000)
- _____ Copies of pending court actions against Debtor(s) in last year
- _____ Copies of all lease agreements, automobile loans, personal loans
- _____ Copies of any mortgages and deeds for any real estate owned in the last 4 years
- _____ Record of any transfers of any real estate, automobiles, motorcycles or mobile homes within last 4 years
- _____ Statement regarding any loans Debtor(s) co-signed or someone co-signed for Debtor(s)
- _____ Statement regarding any property sold at a sheriff sale, repossessed or surrendered within last 4 years
- _____ Statement regarding any monies Debtor(s) is to receive from any workers compensation, social security, personal injury or estate in near future
- _____ Statement regarding any businesses owned by Debtor(s) in the last 6 years
- _____ Statement regarding any prior addresses within the last 3 years
- _____ Statement regarding any loans taken out or paid back to any family members or friends in last 12 months
- _____ Statement regarding any bank or retirement accounts closed in last 12 months
- _____ Statement regarding any safe deposit boxes owned by Debtor(s)
- _____ Statement regarding any large purchases or cash advances made in last 12 months